

Terms and Conditions for the recruitment and participation in the Polin Meeting Point – Summer Education School 2016 – a program of the Museum of the History of Polish Jews

§1. About the Program

1. The Polin Meeting Point – Summer Education School program, hereinafter referred to as “the Program” or “the School” is a summer school for students and young university graduates from Poland, Israel and Germany.
2. The aim of the Program is:
 - 1) to initiate an intercultural, Polish-Israeli-German dialogue;
 - 2) to counteract prejudice;
 - 3) to find ways to deal with historical issues between nations by taking joint action.
3. The program is implemented by the Museum of the History of Polish Jews located in Warsaw at ul. Anielewicz 6, 00-157 Warsaw, hereinafter referred to as “the Organizer” or “the Museum”.
4. The Association of the Jewish Historical Institute with registered office in Warsaw, ul. Tłomackie 3/5, hereinafter referred to as “the Institute”, is the co-organizer of the Program.
5. The program is implemented owing to the support of the Nissenbaum Family Foundation, granted within the framework of the Nissenbaum Family Foundation Educational Fund.
6. The program of the School is being developed under the scientific guidance of the Advisory Board composed of:
 - 1) Dr. Yael Granot-Bein (University of Haifa),
 - 2) Prof. Dr. hab. Bianka Pietrow-Ennker (University of Konstanz),
 - 3) Dr. hab. Jolanta Żyndul (POLIN Museum of the History of Polish Jews).
7. The Program is cyclical (the first edition took place in 2015, with four further editions planned for years 2015-2019); the Program shall be held each year during the summer, its duration being approximately 2 weeks. The period for the implementation of the Program in 2016 shall be July 17 – July 31.
8. The classes shall be held either at the Museum or in other locations in Republic of Poland specified by the Organizer.
9. The Program will comprise about 80-100 hours of classes in total.
10. The classes will include workshops, lectures, discussion panels, integration workshops and creative activities. The classes will be conducted by experienced educators as well as the employees and associates of the Museum.
11. All classes will be conducted in English; for the above reason, candidates interested in participating in the program should have a very good command of English.
12. Participation in the program is free of charge. The costs of transportation, accommodation and insurance of the participants as well as of meals provided during the days on which classes are held shall be covered by the Organizer.
13. The Organizer shall also provide teaching materials within the framework of the Program.

§2. Terms and Conditions of Recruitment

1. The Program is open to students of all faculties as well as to young graduates (no more than three years after receiving their diploma or graduation) from Poland, Germany and Israel.
2. Due to the differences between the education systems in the three participating countries, we wish to emphasize that the group of Program participants may comprise persons of different ages.
3. Recruitment to the Program will be divided into two stages. The first stage involves filling the application form, while the second stage is an interview.

4. In order to take part in the first stage of the recruitment process, the candidates must fill in an online application form available at www.polin.pl (or at polinmeetingpoint.pl) no later than the date specified in the announcement published at www.polin.pl and www.polinmeetingpoint.pl.
5. Some of the participants shall be selected through an open recruitment procedure. The organizer reserves the right to dedicate a maximum of 22 places in the Program to the students of universities which cooperate with the Museum in the Program execution.
6. Program admission criteria:
 - 1) an interest in the history of Jews in Central and Eastern Europe;
 - 2) knowledge and skills necessary to participate in the Program;
 - 3) a keen motivation to explore the history of Poland, Germany and Israel (including the history of Jews);
 - 4) interpersonal competences necessary to work in a group, openness to dialogue and cooperation.
7. Within the framework of the first stage of recruitment, the Recruitment Commission shall evaluate the candidates on the basis of the information contained in the application form, taking into account the criteria specified in § 2.6. The Recruitment Committee will be composed of persons with many years of experience in organizing educational programs of similar content.
8. The candidates whose application forms receive the highest score shall take part in the second stage of recruitment.
9. Once qualified to the second stage of the recruitment process, the successful candidates shall be notified of that fact by e-mail.
10. During the second stage of the recruitment process, the Recruitment Commissions appointed by the Organizer of the School shall conduct interviews with those candidates who have proceeded to the second stage. Details on the dates and subject of the interviews shall be provided to the successful candidates.
11. The Recruitment Commissions shall evaluate the candidates on the basis of the interviews conducted. The issues to be taken into account shall include both the criteria evaluated earlier on the basis of the application form as well as the additional criteria assessed in the course of the interview: motivation, interpersonal and communication skills as well as additional advantages and competences of the given candidate.
12. The successful candidates shall be notified of their admission to the Program by e-mail.

§3. Rights and Duties of the Participants of the Program

1. The participants shall have the right to:
 - 1) participate in the classes during the Program in accordance with the provisions of the present Terms and Conditions;
 - 2) receive teaching materials for specific classes;
 - 3) make comments and suggestions as to the effectiveness of the manner in which the Program is conducted;
 - 4) take a leave of absence for one day (approximately 8 hours) without providing any justification.
2. The participants shall be under an obligation to:
 - 1) participate in the Program in an active and systematic way;
 - 2) confirm their participation in classes by placing their signature on the list of attendance;
 - 3) cooperate in the ongoing evaluation of the Program, including filling in assessment forms;
 - 4) maintain the confidentiality of information obtained in the course of the Program which pertains to other participants involved in the implementation of the Program;
 - 5) respect the views held by other participants of the Program.
3. In order to obtain the Program completion certificate, the candidate must:
 - 1) participate in the classes;
 - 2) prepare the final project specified in the School program.
4. The participants eligible to take part in the Program express their consent to the recording and dissemination of their image and voice recorded during the Program in the form of photos and videos as part of

informational, promotional and archiving activities related to the Program and as part of the activities specified in the charter of the Museum.

5. The participant may be removed by the Organizer from the list of Program participants in the event of a major breach of the provisions of the present Terms and Conditions, including, in particular, where the participant misses more than one day (approximately 8 hours) of classes without excuse.
6. Where a participant is removed from the list of Program participants, the Organizer shall have the right to demand the reimbursement of the costs related to the participation of such person in the Program (travel and accommodation costs) from such participant.

§4. Final Provisions

1. The present Terms and Conditions enter into force on the date on which it is approved by the Director of the Museum.
2. The acceptance of the present Terms and Conditions is a condition precedent for the participation in the Program.
3. The Organizer reserves the right to amend the Terms and Conditions in justified cases within the period from the moment of commencement of the recruitment process until the completion of the Program.
4. The Organizer reserves the right to interrupt the recruitment process or to suspend the Program itself without giving reasons.
5. Participants who refuse to agree to the amendment of the Terms and Conditions insofar as such amendment pertains to his/her rights and obligations shall have the right to withdraw from the Program.
6. The present Terms and Conditions have been drawn up in Polish and English language versions. In the case of any discrepancies between the two language versions, the Polish version shall prevail.