

**Terms and Conditions for the Recruitment Process and Participation
in the *Polish-Israeli Youth Exchange – PIYE Programme* for participants from Israel.**

§1. Organisers

1. The *Polish-Israeli Youth Exchange – PIYE Programme*, hereinafter referred to as “the Programme”, is an educational initiative of the Museum of the History of Polish Jews and the Jewish Historical Institute Association in Poland, directed to students from Poland and Israel; since 2006 it has helped explore past and present Polish-Jewish relations and has provided a platform for cultural exchange.
2. The Organiser of the Programme is Muzeum Historii Żydów Polskich (Museum of the History of Polish Jews), with its registered office in Warsaw, at ul. Anielewicza 6, 00-157 Warsaw, entered to the register of cultural organisations maintained by the Minister of Culture and National Heritage, registration number RIK 89/2014, hereinafter referred to as “the Organiser” or “the Museum”.
3. The Co-organiser of the Programme is Stowarzyszenie Żydowski Instytut Historyczny w Polsce (Jewish Historical Institute Association in Poland) with its registered office in Warsaw, at ul. Tłomackie 3/5, 00-090 Warsaw, entered into the register of cultural organisations maintained by the Minister of Culture and National Heritage, registration number RIK 89/2014.
4. The Partner of the Programme is the Tel Aviv University, with its registered office in Tel Aviv, P.O. Box 39040, 6997801 Tel Aviv, Israel
5. The programme is carried out with the support of donors: Ygal Ozechov and Tomek Ulatowski.

§2. Information about the Programme

1. The aim of the Programme is:
 - 1) to initiate a Polish-Israeli intercultural dialogue;
 - 2) to counteract prejudice;
 - 3) to find ways to deal with difficult historical issues between nations by taking joint action.
2. The Programme shall consist of two parts: around a two-week programme in Poland for participants from Israel and Poland and a scholarship programme at the Tel Aviv University for Polish students.
3. The first part shall take place in the summer-autumn period at the Museum of the History of Polish Jews or at a different venue on the territory of the Republic of Poland indicated by the Organiser. It shall be around a two-week study programme, during which participants from Poland and Israel shall carry out educational-artistic projects and learn about the history of their nations and cultures. Classes during the first part of the Programme shall include: integration and creative activities, workshops, discussions and study visits in other institutions. Classes shall be conducted by experienced educators as well as by employees and associates of the Museum.
4. For the second part of the Programme, Polish participants shall take part in a student exchange programme at the Tel Aviv University (one semester of studies, from October to January).
5. Since all activities shall be conducted in English, thus a very good command of English is a prerequisite for the participation in the Programme, but no certificates are required.

§3. Participation Costs

1. The Programme's participants are obliged to pay participation fee of 350 USD (in words: three hundred fifty American Dollars) gross. The fee shall be paid to the Museum's bank account indicated in the invoice issued by the Museum within 7 days of the date of delivery to the Programme's participants.
2. The Organiser shall cover the costs of:
 - 1) the participant's board and lodging for the duration of the first part of the Programme;
 - 2) travel to Poland and return to Israel of the Programme's participants.

§4. Terms and Conditions of Recruitment

1. Students of first and second cycle studies are invited to participate in the recruitment process for the Programme.
2. Please be informed that due to differences between education systems in countries participating in the Programme, the group of participants may comprise persons of different ages.
3. The recruitment process shall be carried out by the Recruitment Commission, which shall be appointed by the Organiser and shall comprise from three to five members, who from among themselves shall select the Commission Chairperson. Decisions of the Commission shall be taken by majority vote. In the event of a tie, the vote of the Chairperson of the Recruitment Commission shall be decisive.
4. The recruitment process for the Programme shall consist of two stages. The first stage involves filling in an application form; the second shall consist of an interview.
5. To take part in the first stage of the recruitment process, candidates must fill in the application form available at www.polin.pl by the due date specified in the announcement.
6. Programme admission criteria are as follows:
 - 1) a keen motivation to explore Polish-Jewish history;
 - 2) interest in Polish-Jewish relations today.
7. As part of the first stage of the recruitment process, the Recruitment Commission appointed by the Organiser shall evaluate each candidate based on the information provided in the application form, taking into account the criteria specified in § 4 section 6.
8. The candidates whose application forms shall receive the highest score during the first stage of the recruitment process shall take part in the second stage of the recruitment process.
9. Candidates admitted to the second stage of the recruitment process shall be notified of this fact by e-mail or by phone.
10. During the second stage of the recruitment process the Recruitment Commission shall conduct interviews with candidates admitted to this stage. Details on the date and subject of the interviews shall be provided to the successful candidates.
11. Based on the evaluation of the interviews, the Recruitment Commission shall admit no more than 7 participants to the Programme. The factors to be taken into account shall include both the criteria evaluated earlier on the basis of the application form as well as additional criteria assessed in the course of the interview, such as: motivation, interpersonal and communication skills as well as additional assets/competences of the given candidate.
12. Candidates admitted to the Programme shall be notified of this fact by e-mail or by phone.

§5. Rights and Duties of the Participants of the Programme

1. The participants are entitled to:
 - 1) participate in the Programme's classes in accordance with the provisions of the present Terms and Conditions;
 - 2) be provided with relevant materials during classes;
 - 3) submit comments and suggestions regarding improvements in the Programme to persons in charge of their implementation;
2. Participants are obliged to:
 - 1) participate in the Programme in a systematic and active way and to inform the Organiser in advance about any possible absences;
 - 2) stay in the accommodation located in the city of Warsaw which shall be selected by the Organiser for the duration of the first part of the Programme;
 - 3) cooperate in the ongoing evaluation of the Programme, including filling in assessment forms;
 - 4) maintain the confidentiality of information obtained in the course of the Programme which pertains to other participants involved in the implementation of the Programme;
 - 5) respect the views and faith of other participants of the Programme.
3. In order to obtain a certificate of completion of the first part of the Programme, the participant must actively participate in the classes.
4. The participant of the Programme who has been accepted into the Programme expresses his/her consent to a free of charge recording and dissemination of his/her image and voice recorded during the Programme in the form of photos and videos as part of informational, promotional and archiving activities related to the Programme and as part of the activities specified in the charter of the Organiser, including publishing on the Organiser's websites.
5. The participant shall have the right to withdraw from the Programme at any time. The Organiser shall have the right to demand the reimbursement of the costs related to the participation of such person in the Programme (such as travel and accommodation costs) from such participant, unless his/her withdrawal occurred for reasons beyond his/her control.
6. The participant may be removed by the Organiser from the list of the Programme's participants in the event of a major breach of the provisions of the present Terms and Conditions, including in particular recurrent unexcused absences.
7. If the participant shall be removed from the list of the Programme's participants due to a major breach of the provisions of the present Terms and Conditions, the Organiser shall have the right to demand the reimbursement of the costs related to the participation of such person in the Programme (such as travel and accommodation costs) from such participant.

§6. Final Provisions

1. The present Terms and Conditions enter into force as of the date of publication thereof.
2. The acceptance of the present Terms and Conditions is a condition precedent for the participation in the Programme.
3. The Organiser reserves the right to amend the Terms and Conditions in justified cases within the period from the moment of commencement of the recruitment process until the completion of the Programme. Participants, who shall not consent to an amendment of the Terms and Conditions insofar as such



amendment pertains to his/her rights and obligations, shall have the right to withdraw from the Programme.

4. The Organiser reserves the right to terminate the recruitment process or to terminate the Programme without providing any reasons.